

**BOARD OF DIRECTORS
AUDIT AND COMPLIANCE COMMITTEE
MINUTES OF _____, 2007 MEETING**

Members Present	
Staff	
Excused	
Via Telephone	
Guests	

Call to Order:

The _____ meeting of the Board of Directors Audit and Compliance Committee was called to order at 9:05 a.m. by _____, Chair.

Item/Topic	Findings/Analysis/Discussion/Recommendation	Action/Follow-up
Consent Calendar		
Management Items	Management and the auditors responded to Committee questions related to this matter.	
Corporate Compliance	<p>A) <u>Integrity Program Update.</u></p> <p>The Committee asked questions regarding _____ and _____. The compliance officer responded to the Committee’s questions related to the matter.</p> <p>B) <u>HIPAA Update.</u></p> <p>C) <u>Remediation Progress.</u></p>	<p>Information only.</p> <p>Information only.</p> <p>Information only.</p>
Mission	A) <u>Community Benefit.</u>	Information only
External Audit	A) <u>Review of Letter of Independence.</u>	Information only.

**AUDIT AND COMPLIANCE COMMITTEE
BOARD OF DIRECTORS
MINUTES OF _____ MEETING**

Item/Topic	Findings/Analysis/Discussion/Recommendation	Action/Follow-up
General Counsel's Report	<p>The written General Counsel report is in the Committee packet. The report is protected under attorney-client privilege.</p> <p>The General Counsel provided a verbal update related to _____. The General Counsel and other members of management responded to Committee questions related to the report.</p>	
Executive Session		
	The Committee recessed for lunch and commenced at approximately 12:20 pm	
Internal Audit Reports	<p>A) <u>Review of Completed Audits.</u> The internal auditors and management responded to numerous questions related to the completed audits.</p> <p>B) <u>Audit Follow-Up Summary Report.</u></p> <p>C) <u>Revised FY07 Annual Audit Pl</u></p> <p>D) <u>Development of FY08 Annual Audit Plan and Audit Cycle.</u> The internal auditors responded to Committee questions related to the development of the FY08 workplan.</p> <p>E) <u>External Quality Assessment Review.</u></p>	
Adjourn	The meeting adjourned at _____.	

Accepted _____ Date _____
_____, Chair