

CORRECTIVE ACTION PLAN: XYZ AGENCYFor the Dates: Fiscal Year Agency Review 2006

Finding Number	Department/ Contact Person/ Phone Number	Corrective Action Planned
# 1	Human Resources Karen Staff (907) 733-1259	<u>Two Staff Without Current Criminal Background Checks.</u> Staff sent to agency for background checks. Agency is holding all billing for services provided by these staff pending completion of background checks. <i>Anticipated Completion Date: January 30, 2007.</i>
# 2	Finance Section Sharon Staff (907) 733-1447	<u>One Claim Line 066601101 not supported by documentation of extent of services provided</u> See attached Void/Adjustment document and Remittance Advice for resolution of this finding.